## **Leave of Absence Policy**

Pickleball Kelowna Members may request a Leave of Absence - to take care of unusual circumstances and other life events. Typical reasons for leave requests include pregnancy/maternity, parental responsibilities, family emergencies, illness, bereavement and move out of the area.

Any Member may apply at any time that they are in good standing and are not indebted to the Club in any manner whatsoever, for a Leave of Absence. This Leave of Absence shall have 12-month time limit and must be pre-approved. A Member on a Leave of Absence shall not be entitled to vote at any Annual General Meeting or special general meeting or hold office as a Director of the Association.

For Members requesting a Leave of Absence for parental leave, the time limit shall equal that of which was agreed with their employer up to a maximum of 18 months.

Members can reapply for an extension prior to the completion of their first leave of absence.

Please send any questions or inquiries to <a href="mailto:pkcregistrar@gmail.com">pkcregistrar@gmail.com</a>

## Cancellation:

If you are currently a Pickleball Kelowna Member looking to cancel your membership, please send an email to <a href="mailto:pkcregistrar@gmail.com">pkcregistrar@gmail.com</a> stating your intent to withdraw from the club and the reason. We will update your profile with the necessary changes as well as refund your dues (when applicable).

## **Lapsed Membership:**

Past membership does not guarantee re-entry in the club. If you allow your membership to lapse without an approved leave of absence you are not guaranteed re-entry into the club ahead of the waitlist. The Board reserves the right to approve re-entry into the club on a case-by-case basis.